

COASTAL AND MAXILLOFACIAL SURGERY, P.C.

9221 UNIVERSITY BLVD., BUILDING D, SUITE 1-A
NORTH CHARLESTON, SC 29406

PATIENT INFORMATION

LAST NAME	FIRST NAME	MIDDLE INITIAL
STREET ADDRESS		APT #
ZIP CODE	CITY	STATE
PHONE #	SOCIAL SECURITY #	BIRTHDAY
SEX M/F	MARITAL STATUS <input type="checkbox"/> MARRIED <input type="checkbox"/> WIDOWED <input type="checkbox"/> SINGLE <input type="checkbox"/> DIVORCED <input type="checkbox"/> SEPERATED	
STUDENT <input type="checkbox"/> FULL <input type="checkbox"/> PART <input type="checkbox"/> NONE	EMAIL ADDRESS	

SPOUSE INFORMATION

LAST NAME	FIRST NAME	MIDDLE INITIAL
PHONE #	SOCIAL SECURITY #	BIRTHDAY

PARENT INFORMATION

MOTHER'S NAME	BIRTHDAY
PHONE #	SOCIAL SECURITY #
FATHER'S NAME	BIRTHDAY
PHONE #	SOCIAL SECURITY #

INSURANCE INFORMATION

*Please give any insurance cards to the front desk assistant for scanning.
If you have given the card to scan, you may disregard filling in the ID #,
Group #, Address, and Phone # of the Insurance Company.*

INSURANCE COMPANY	<input type="checkbox"/> PRIMARY <input type="checkbox"/> SECONDARY
POLICY #/ ID #	GROUP #
INSURANCE ADDRESS:	PHONE #
INSURED'S NAME	RELATIONSHIP TO PATIENT:
INSURED'S DOB:	INSURED'S SOCIAL SECURITY #
INSURED'S EMPLOYER	EMPLOYER #

If the patient is covered by another insurance policy, please fill in the second section on the back side of page for coordination of benefits. This information will enable your insurance company to process your claim more quickly. Thank you!

INSURANCE COMPANY		<input type="checkbox"/> PRIMARY <input type="checkbox"/> SECONDARY
POLICY #/ ID #		GROUP #
INSURANCE ADDRESS:		PHONE #
INSURED'S NAME		RELATIONSHIP TO PATIENT:
INSURED'S DOB:	INSURED'S SOCIAL SECURITY #	
INSURED'S EMPLOYER		EMPLOYER #

Coastal Oral and Maxillofacial Surgery Financial Policy

Our office will contact your insurance company to verify insurance and an estimate percentage of coverage. The estimated co-pay is due at the time of surgery. If the insurance pays less than the quoted estimate, the patient is responsible for the payment of the balance.

Signature of Patient or Legal Guardian

Date

Authorization to Release Health Care Information

I request and authorize _____ and practice to release health care information of the patient, _____, to:

Name: Jeffrey S. Hall, MD, DMD

9221 University Boulevard

Building D, Suite 1-A

Charleston, SC 29406

Office: (843) 569-0904 Fax: (843) 569-0961

Email: xrays@comsurgery.com

THIS AUTHORIZATION EXPIRES ON _____ or 365 DAYS AFTER THE DATE IT IS SIGNED.

I may cancel this authorization to the extent allowed by law. If I do, I understand that the doctor or practice may have already released information about me after I gave permission. I know that canceling this authorization would not prohibit any release of information by the doctor or practice in reliance on my original authorization.

There are two ways to cancel this agreement. I can:

- Sign and date a form available from the doctor or practice called "Revocation of Authorization for Use and Disclosure of Health Care Information" or
- Write a letter to the doctor or practice. If I write a letter, it must say that I want to cancel my authorization to disclose my health care information. My letter must include the name or other specific identification of the person(s) that I no longer want to receive information. I (or my authorized representative) must sign and date the letter.

Once my doctor gives out the information that I want released, I know that my doctor has no control over the information. The individual or organization that I authorized to receive the information might re-disclose it. Federal or state privacy laws may no longer protect the information.

Signature of Patient or Patient's Authorized Representative/ Legal Guardian

Date signed